



# Ramakrishna Mission Vidyalaya

(A CBSE Affiliated English Medium Higher Secondary School)

P.O. Viveknagar, Agartala, Tripura West – 799 130

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No.F.1 (1-1)/RKM/VLYA/Estt. (Creation)/25

Dated: 05/03/2026

## INSTRUCTIONS TO THE CANDIDATES

1	Interested candidates are advised to apply through the prescribed format of application. The Application Forms, duly filled in should reach the Secretary, Ramakrishna Mission Vidyalaya (Recruitment Section), Viveknagar, Agartala, West Tripura - 799130 latest by Friday, the 20 <sup>th</sup> March 2026 through Speed Post/Registered Post/ Courier Service/or by Hand only. <b>Application Form, duly filled in sent through E-mail will not be accepted.</b>
2	Candidates need to fill in the Application form in BLOCK CAPITAL LETTERS only using Black or Blue Ball Pen.
3	Incomplete Application in any form will be rejected by the office.
4	Lower age limit shall be 18 years in respect to all categories of candidates. Upper age limit for general category candidates shall be 40 years and for ST/SC/PH/In service candidates shall be 45 years as on 05.03.2026.
5	On scrutiny of the received application forms, duly filled in, a list of eligible candidates will be published by the office. The same will be available both on the Notice Board as well as on the Website of the Office ( <a href="http://www.rkmv.edu.in">www.rkmv.edu.in</a> ) on or after <b>23.03.2026</b> . <b>No separate call letter will be issued for interview.</b>
6	Reporting of candidates: One hour before the commencement of interview i.e. <b>at 09.30 A.M.</b>
7	Candidates who do not fulfil the eligibility criterion mentioned in the advertisement relating to the said post, would not be allowed to appear before the interview board.
8	On the date of Interview, the candidates shall have to bring all the original documents/credentials for verification.
9	Candidates who failed to appear in the interview on the scheduled date & time, his application form will be cancelled for the post.
10	Candidates must bring their original "Voter Identity Card" and "Aadhaar Card" as the proof of identity.
11	Cell (Mobile) Phone, E-book Reader, I-pad, Smart watch, Calculator or any other electronic device/s would not be allowed to be carried by the candidate during the interview.
12	No TA/DA shall be paid for appearing in the interview.
13	Required qualification as mentioned with regard to said the post will only be considered from the Govt. approved/recognized Institution/University. Any other Degree/Diploma/qualification claimed equivalent to the require qualification/same type will not be entertained.
14	Self-declaration in plain paper by the candidate/applicants whether any member/members of the family is/are doing Government job or not is to be attached with the application.
15	The decision of the authority will be final in case of interview and selection of candidate etc.
16	The authority keeps all its right reserved to postpone/change the venue, date and time of interview or cancel the entire process of interview.
17	Self-attested photocopies of (i) Age proof certificate, (ii) Valid Employment Exchange Card, (iii) Mark sheets and Certificates of Madhyamik, Higher Secondary, Graduation, Master Degree; (iv) Experience Certificate(s); (v) PRTC/Citizenship; (vi) Caste Certificate (if any); (vii) PH Certificate (if any), (viii) Copy of Voter ID Card; (ix) Copy of Aadhaar Card; (x) Certificate(s) of Co-curricular field (Culture, Sports etc.) if any and (xi) Two copies of recent Coloured Passport Sized Photographs are to be attached with the application form. N.B. The above-mentioned documents in original should be produced by the applicant at the time of interview.

Sd/-  
Secretary